

Account Number									

# Cashiering Request Nonretirement

Use this form to request a one-time transaction via Check Disbursement, Electronic Funds Transfer ("EFT") or Bank Wire.

This form is for U.S. dollar transactions only. If the bank account cannot accept U.S. dollars, you should use the Outgoing International Bank Wire form to perform the appropriate foreign exchange prior to the transfer.

Type on screen or fill in using CAPITAL letters and black ink. If you need more room for information or signatures, use a copy of the relevant page or a blank sheet.

## 1. Account Owner(s)

First Name	Middle Name	Last Name
Additional Owner, Company or Trust Name if applicable		

## 2. Amount

Check one.  Specified Amount

Amount									
\$									.

Account Closeout *Distribute all available cash and close account. Residuals will be sent via check to address of record.*  
**Dividend Closeout for Check Disbursement only.**

Check one. ►  Two Check Payments *Distribute available cash today and accrued dividends next business day.*  
 Combined Check Payment *Distribute all cash and accrued dividends in one check next business day.*

**Future Process Date** *Optional*

Consult with your investment representative for further information.

Date MM DD YYYY									

**Note:** By specifying a future process date, you are directing your broker/dealer to schedule your one-time transaction on this specified date. If you do not specify a future process date, your broker/dealer will execute your transaction request in accordance with normal procedures.

## 3. Payment Method

### Check Disbursement

**Check A or B.** ►  A. Check to name and address of record  
 B. Check with special instructions as follows:

If B is selected, complete options 1 or 2.

If using standing ►  
instructions, check one.

- 1st Party Check standing instructions  
*Paid to the name(s) on account and sent to mailing address of record.*
- 3rd Party Check standing instructions  
*Paid and/or mailed to an alternate payee and/or address.*

Line Number									

If you have multiple standing instructions, obtain the line number from your investment representative.

**OR**

*continued on next page*



### 3. Payment Method *continued*

2. Alternate Instructions *Not applicable when using standing instructions.*

Avoid any account number or SSN that compromises a customer's identity.

Payee			
Attention maximum 32 characters total including "Attn:"		OR	Care of maximum 32 characters total including "C/O"
Attn:		OR	C/O
Address			
City	State/Province	Zip/Postal Code	

#### Overnight Mail *optional*

Your check will be sent via regular mail unless you provide overnight mail instructions below. Overnight mail is not available for P.O. boxes. An overnight mail fee may be charged by your Broker/Dealer. Consult with your investment representative.

- Overnight Mail

Specify Carrier and Billing Account Number.

Carrier Name	Overnight Carrier Account Number
Carrier Address <i>required for UPS only</i>	

#### Electronic Funds Transfer (EFT)

All owners on the brokerage are also on the bank account. Allow 2–3 business days after the date the request is processed for funds to reach the bank or brokerage account. To transfer funds via EFT, you must have standing EFT instructions on your account.

- Check one. ►  Disbursement to Bank Account  
 Receipt from Bank Account

Line Number									
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*If you have multiple standing instructions, obtain the line number from your investment representative.*

#### Bank Wire

A wire fee may be charged by your Broker/Dealer. Consult with your investment representative. Additionally, if your transaction is an international wire subject to Part B of the Electronic Funds Transfer Act (a "Remittance Transfer"), the completion of this form is an indication of interest in this transaction. The transaction cannot be completed until you consent to prepayment disclosure provided to you by telephone. The transaction may be routed through a different intermediary bank.

- Check one. ►  Use Standing Instructions on File

Line Number									
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OR

*If you have multiple standing instructions, obtain the line number from your investment representative.*

- Alternate Instructions *Not applicable when using Standing Instructions.*

*continued on next page*

### 3. Payment Method *continued*

Obtain the correct routing number from the bank.

Different routing numbers may be used for EFT and Bank Wire transactions.

Payee Name(s) and Address are REQUIRED.

Bank Routing Number	Bank Name
Bank Account Number <i>final destination</i>	
Payee Name(s) Exactly as on Bank Account	

Payee Address		
City	State	Zip/Postal Code

Use to provide an additional message to receiving bank.

Use for wiring through an intermediary bank.

REQUIRED if the bank account is OUTSIDE the U.S.

Details	
Further Credit Account Number	Further Credit Name
SWIFT Code	Destination Country

*It is your responsibility to ensure that the bank account outside the U.S. can accept U.S. dollars.*

### 4. Signatures and Dates *Form cannot be processed without signature(s) and date(s).*

By signing below, you:

- Authorize National Financial Services LLC ("NFS"), in accordance with the instructions provided by you and/or your Broker/Dealer in this form, to make transfers of amounts representing transactions by you or distributions payable to you or the third-party payee named above.
- Authorize and request the specified bank to accept such entries from NFS upon either the submission of this form or, if the transaction is a Remittance Transfer, after you have consented to the prepayment disclosure which has been provided to you by telephone.
- Acknowledge that, if your transaction is an international wire subject to Part B

of the Electronic Funds Transfer Act, the completion of this form is an indication of interest in this transaction. The transaction contemplated herein cannot be completed until you consent to the prepayment disclosure provided to you by telephone.

- Agree that NFS will not be liable for any loss, liability, cost, or expense for acting upon such instructions.
- Understand that NFS reserves the right, but not the obligation, to confirm your Broker/Dealer's instructions with you prior to acting on the instructions or indication of interest, as the case may be.
- Indemnify and hold harmless NFS and its affiliates and their respective officers, directors, employees, agents, affiliates,

shareholders, successors, assigns and representatives from and against any and all losses, costs, claims or financial obligations that may arise from any act or omission of you and/or your Broker/Dealer with respect to your account.

Trustees

- If you are a trustee signing below on behalf of a trust account, you certify that you have the power and authority under the trust agreement and applicable law to enter into all transactions, sales, and redemptions of mutual funds, and deliver any documents necessary to open and maintain accounts on behalf of the trust.

Print Account Owner Name First, M.I., Last	
Account Owner Signature	Date MM - DD - YYYY
SIGN	►

Print Additional Account Owner Name First, M.I., Last	
Account Owner Signature	Date MM - DD - YYYY
SIGN	►